

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

March 20, 2006

CALL TO PODIUM:

James D. Arnoult

RESPONSIBLE STAFF:

James D. Arnoult

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
X	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Negotiate and Execute a Contract to Purchase One (1) 2007 Single Axle Dump Truck with Snow Plow and Salter (\$98,635)

SUPPORTING BACKGROUND:

All heavy truck manufactures will be required to meet new Federal guidelines for their truck engines effective January 2007. The new engine will cost approximately \$5,000 more to produce. Public Works is scheduled to replace a heavy truck next year. Staff would like to go ahead and order this truck now for the following two reasons: 1) There are often problems with the first year a new component is available and staff would like to avoid that first year of production and 2) Save the \$5,000 cost increase for the new engine.

The truck scheduled to be replaced is unit #3402 (1999 dump truck). This unit will be retained as a back up and its back up unit 3920 (1990 dump truck) will be sold at public auction.

We recently awarded a bid to Criswell Chevrolet for this exact vehicle. Criswell has indicated that the new truck ordered will be a 2006. If they ordered one now, it would be a 2007. They have agreed to honor the bid price with a \$1,500 allowance for the new model year increase which staff feels that the increase is justifiable and fair. Even with the price increase, the cost of the 2007 truck will still be less expensive then the next bidder's price for a 2006 model truck.

Criswell Chevrolet: Prior Bid for a 2006 model with a \$1,500 allowance for a 2007 model - \$98,635.00

J. Price International Truck : Bid price for a 2006 model - \$103,384.00

Staff recommends award to Criswell Chevrolet. There are sufficient funds budgeted in the Vehicle Replacement Fund.

DESIRED OUTCOME:

Approve Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: James D. Arnoult Date of City Council Meeting: March 20, 2006
Director, PW, PM & E

AUTHORIZING

Purchase __X__ Award Contract _____ Transfer Funds _____ Negotiate/
Execute a Contract _____

BID INFORMATION

For: Bid # 2006-003

Advertisement Date November 2, 2005

Newspaper(s) Gaithersburg Gazette

Bids Opened/Tabulated (date) November 16, 2005

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

One (1) 2007 Single Axle Dump Truck with Snow Plow and Salter.

CONTRACTED/PURCHASE FROM:

Company Name: Criswell Chevrolet, Inc.

Street Address: 503 Quince Orchard Road

P. O. Box Number

City/State/Zip: Gaithersburg, Maryland 20878

CONTRACT/PURCHASE AMOUNT: \$98,635.00


Check One: In the Amount of __X__ Not to Exceed _____

FUNDS TO BE EXPENDED FROM: Operating Budget __X__ Capital Improvements Budget _____

Account Number: 310700 Vehicle & Equipment Replacement Fund
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available __x__ Not available _____


Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND
EXECUTE A CONTRACT TO PURCHASE ONE (1) 2007
SINGLE AXLE DUMP TRUCK WITH SNOW PLOW AND SALTER

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by the negotiated contracts; and

WHEREAS, the City purchased a 2006 single axle dump truck with snow plow and salter (City Bid 2006-003) by resolution dated February 6, 2006; and

WHEREAS, the City now wishes to purchase a 2007 dump truck with snow plow and salter from the low bidder on City Bid 2006-03:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to negotiate and execute a contract to purchase One (1) 2007 Single Axle Dump Truck from Criswell Chevrolet, 503 Quince Orchard Road, Gaithersburg, Maryland 20878, in the amount of Ninety-Eight Thousand Six Hundred Thirty-Five Dollars (\$98,635); said funds to be expended from the Vehicle and Equipment Replacement Fund.

ADOPTED by the Mayor and City Council this 20th day of March 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 20th day
of March 2006.

David B. Humpton, City Manager